

Minutes Executive Committee EASSW**Bucharest, 7- 8 November 2018****Chaired by Nino Žganec****Venue: *University of Bucharest***

Participants: Ines Amaro (IA); Andres Arias Astray (AAS); Teresa Bertotti, (TB), Marion Laging (MLa), Florin Lazar (FL); Marika Lotko (MLo),; Raymond Kloppenburg (RK), Christos Panagiotopoulos (CP); Ronny Heikki Tikkanen (RT), Nino Zganec (NZ), Hakan Acar (HA – 7th afternoon), Robert Bergougnan (RB); Sandra Mendes (SM)

Absent justified: Aila-Leena Matthew (ALM) (via skype, November 7);

Notes taken by: SM edited by TB

1. Agenda for Bucharest meeting:

Agenda is approved with integrations of: call for 2021 conference; request from Flemish association, revision of reimbursement of subsistence costs.

2. Minutes from the Madrid meeting: The minutes are officially approved.

3. Update on main relevant activities since last EC meeting: reports from President, Treasurer, Secretary and all EC-members: All EC members

President refers about Dublin conference, IASSW board meeting and election of IFSW new president; launch of IASSW world Census; contact with publisher Springer. NZ represented EASSW during international Conference in Lisbon and will be keynote speaker at Bucharest Conference. Officers have been working with steering committee for Madrid's, especially for contract and budget.

Secretary (TB) also participated at IASSW board in Dublin, working on census, ethical and research commission.

AAS promoted the Madrid conference in several conferences, searching way to support participation Latin America.

RT refers about the establishment of the Swedish association of schools of social work.

FL announce that Bucharest will host ESWRA conference 2020.

Secretary propose that in future meetings **regional coordinators** prepare a report regarding single countries. The proposal is approved.

Again, regarding regional coordinators, RK suggest a revision of attribution, considering the criteria of proximity. The overall attribution of countries to EC members will be revised, in the light of changes of ExCO members. TG 1 will take care of this issue after the election.

Upon suggestion of MLa, a short discussion is developed around Eu new social policies (social pillars) and a stronger presence of EASSW. RB presents the opportunity provided by the social cohesion platform promoted by INGO and announce the Congress of region INGO.

RK as country coordinator of The Netherlands received a request from the Flemish association to be included in the Netherland coordination, for reasons of similarity. After positive advice by RB, as country coordinator of France and Belgium, this new attribution is approved. RK will inform the Flemish association.

4. Report about the IASSW board meeting in Dublin

Further information is given by NZ and TB.

In 2020 there will be two global conferences: one in Rimini (IASSW and CSWE) and one in Calgary (by IFSW).

New president of IFSW agreed with IASSW President, A. Campanini, to re-establish a bilateral education commission. EASSW member involved in this commission did not have any further information until then.

IASSW has produced and published on their website an interesting video about the history of education.

A call for contribution issued for the new number of the IASSW magazine Social Dialogue.

TB solicit the compilation and dissemination of the World Census of schools of social work promoted by IASSW

TB and IA present the ethical document, illustrate the process and main points. The Ethical document was adopted by IASSW and IFSW in Dublin with a longer and a shorter version, with the same 9 principles. Decolonization; recognizing vulnerability and interdependency are main points considered in the document. A discussion among EC members developed about meaning of decolonization and indigenization, as well as the role and contribution of EASSW in this process. Task Group 2 (social work education knowledge) will consider some activities to share comments and opinions among EASSW members

5. Financial overview: Treasurer

Treasurer presents the global view of finances of the year. **The budget 2018** is approved.

Budget plan regarding Madrid conference is also discussed.

The possibility to have lower fees for poor countries is afforded. After discussion, EC agree that for this conference is too late but the issue should be considered for the next 2021 conference.

Treasurer presents the **Budget plan for 2019, with proposal of new division of items**. After discussion about possible overlapping items and request to task groups to make proposals for the budget needed, planning and documenting their requests, two sections are proposed: organization focused activities and member focused activities. A more detailed structure of the plan will be proposed by the treasurer for approval by the GA.

6. Membership overview: Secretary and Administrator

A membership's overview is presented and discussed, considering trends of membership from 2014 to November 2018. According to the available data, Germany is the most represented country (27), followed by UK and Belgium (16), Netherlands and France (14). There is a need to increase effort in recruiting and maintaining members. TG1 is invited to provide strategies and EC members to engage in their implementation. A first step should be collecting the information about the number of schools existing in each country.

7. State of art in the preparation of the book: "Faces of Social Work Education in Europe" (Marion and Nino) and of the Social work education special Issue (Paris 2017) Teresa and Nino ALM is present via skype.

ML presents the state of art of the planned book "*Faces of Social Work Education in Europe*": After an initial positive feedback from Springer, the proposal passed through a peer review evaluation. It was very positive but posed some observations about country chapters. With the support from Walter Lorenz, parts of the plan have been reworked and the proposal was finally accepted. Contract was signed with the condition that EASSW will not have any expenses but will not receive any royalties. Authors are also responsible for editing. The book will comprise an introduction by Walter Lorenz, and 15/16 chapters.

Discussion and further sharing among EC members regarding the aims and mission of the book, as well as cross cutting themes will be summarized and shared by editors (NZ and MaL) in further communication.

The special Issue of the Social work education International Journal with papers from Paris 2017 conference is ready, bearing the title “Crossing boundaries for the future of social work education”. 16 articles were selected (from 60 abstract proposed and 22 full papers sent) 11 that will be published in the Special Issue. Will be published on line in January 2019, EC members approve the proposal to publish a book from the articles, offered for free by Journal editors.

8. 8.1 Reports about the work of the TFG between two meetings (TG coordinators: Marion, Ines, Hakan)

Report from task group are attached (see annex 1.1; 1.2; 1.3).

After group work, the following decisions were discussed and made in plenary session

Task group 1

- Approval of three lines of action: a) enhancing/improving website and social media communication (including newsletter); b) improving membership through participation, recruitment and retainment); c) improving the role of regional /country coordinator
- Regarding *communication and website*, after discussion, a two steps plan is approved: I) calculating what specific improvements are needed, II) verifying whether these improvements can be done in-house with actual resources/competences or should be acquired from outside (CP will take care of this). It is commonly recognized the underuse of the website and the urgent need to remedy. After this check a possible additional budget should be planned. *Newsletter* is in charge to FL, task groups are warmly invited to contribute with information about their activities. Plan for realization of *promotion material*, updating the welcome package, creation Special interest groups and web forums are approved as strategies to increase *memberships*. For stronger involvement of *regional/countryl coordinator*, the preparation of Guidelines and activity of coordination is approved as good strategy.

Task group 2 - report IA - The following actions are discussed and approved

- Awards to significant works or practices of social work education: 3 categories: pedagogical experiences in classroom, and outside classroom; research papers published in social work education. Award is biannual, in connection to SWE conferences, and it is established in 500€ and conference fees. Task group 2 will present regulation and procedure for final approval
- Promotion and support of regional and thematic meetings. After discussion and sharing the EC approve the plan. The indicative budget will be % of expenses up to 4.000€, with obligation of prioritize public events, with a minimum of 25 participants, involving more countries. A report should be delivered and materials published on EASSW website. Task group will present further regulation and procedure for final approval will be approved by EC members

Task group 3 - report HA - The following actions are discussed and Task group’s strategic network planning is approved-

- Network with the European section of IFSW and ESWRA. Clarification are provided in relation to IASSW matters and contacts with ESWRA. The priority is on

strengthening EU network and connection. Beyond this, keeping open the chance of relations with specific region as China, Africa can be considered.

- Organising and promoting regional meeting. Since regional meetings are present in each TG, it is decided to create a sub group crosscutting the TGs, in order to avoid overlapping work (HA will set this subgroup).
- Establishment of advisory council. Questions are discussed in relation to typology of members participating, ways to inform and role played. One of the questions is if the advisory council should be also open for service users organization. HA will come with a proposal. TG3 will work out suggestion and will provide a new proposal for bylaw, considering the rules already established by Statute and existing Bylaws. Proposal should be sent to EC members and discussed during the General assembly
- Connections with national association, and with NGO and CoE. Regarding Ensact, it is established to end this collaboration but to continue the discussion with former ENSACT partners about other possibilities of cooperation in the future.
- Regarding EASSW role in INGOS' there is the need to better focus what is the specific contribution of EASSW and viceversa: RB will provide information to this regard

9. Preparation for the General Assembly and Elections

GA will be held in Madrid, during the Conference. According to the Statute, the GA agenda should be sent to member schools by April, 2019.

Election Committee. Member of the Election committee are: RT (as president), CP, and FL. RB is a substitute member.

Call for candidacy should be sent to all members six month in advance, that is first days of December. There are five members that will stand for re-election and vacancies

Engagement of EC members to expand participation to election are discussed and welcomed.

10. Presentation and state of art about Madrid conference: reports from the presidents of the steering and scientific committees: Andres and Ines

AAS and IA update members about the keynote speakers, about the invited for master classes and round table; about the process of abstract selection and the opening ceremony. Compared to same stage in Paris, the number of abstracts received (553) is higher. A further extension of deadline should be avoided, if possible; names of keynotes should be published as soon as possible to be more attractive. Discussion is around level of selectivity versus inclusion.

Some problems with website are reported: AAS, as chair of the conference, will provide. Suggestions for a clear structure of the program, in order to allow sound choices from participants were also provided. In February, the steering committee will meet in Madrid.

10. bis . Call for Expression of Interest for EASSW conference 2021

TB and IA will draft the call, based on previous format. Possibly the call for EoI should be published at the beginning of February, with communication via email, website and social media. EoI will possibly undergo a 2 rounds evaluation and possibly the choice should be made by May, in order to inform participants during the conference. Evaluation is carried out by ExCo, excluding those members who may have a conflict of interest.

11. Information on small projects (ALM reports via skype)

ALM present the state of art of projects (funded 11 projects funded) with material published on the website. No proposal arrived in September. After discussion, Task Group 2 is asked to suggest and develop strategies to increase dissemination and use of this opportunity. Website administrator will to spread the communication for the call in February

12. Partnerships: Ensact and others

David Jones asked to be involved in EASSW conference in relation to the definition of the new global agenda; TG 3 (RK, RB) consider that is important to involved with the global of observatory. The good relation with ENSACT partners will be the base for creating new kind of partnerships and clearer aims.

13. Bylaws on the EASSW Statute

The Secretary (TB) presents Bylaws n. 10 (Rules for the use of the EASSW Communication channel) and n. 13 (Establishment of Special Interest Group) already revised by officers. Because the lack of time, EC member will be asked to provide their suggestions and approval via email.

Bylaw n. 5 should be also amended, to harmonize with the new statute.

TG 3 will propose a bylaw on advisory council

14. EASSW web site and newsletter -

Issue was also discussed under point 8, TG 1. FL is responsible for the newsletter: the index of newsletter is presented and approved. Members are warmly invited to collaborate. Task group coordinator should send an update of their activity. For now, two issues per year will be provided.

CP is responsible for the website: he will check all drawbacks and needs for improvement and will contact RT (and SM) for contact with the agency. Will also consider the need for new resources

15. Next ExCo meeting: date and place

Next ExCO meeting will take place in Madrid, before and after the conference, according to the following calendar:

- 2nd of June - Travel and arrival day
- 3rd of June - ExCO meeting in the afternoon [from 2 pm to 7 pm)
- Conference open the 4th at 4pm (preconference in the morning) and will end Friday 7th at 5 pm.
- General assembly will be the 6th June, from 5 to 8 p.m.
- 7th June, from 6 to 8 pm, meeting of the ExCO welcoming new members and planning further meeting

(candidates should be advised they need to attend this meeting, in case they are elected)

16. AOB

Springer has offered to EASSW the opportunity to publish books related to Social Work education and asked for proposals of titles and topics. To collect proposals, NZ will send a letter to EXCo members to be spread among colleagues and member schools. Criteria for selection and the establishment of an EASSW editorial board is discussed, Task group 2 is asked to support this process, in order to be able to publish a book every year with Springer.

World social work day. The theme is the same as the previous year. In the light of the success of the 'empty poster' adopted in 2018, the same will be for 2019. In December AAS in collaboration with Sandra will publish the call for school member. IA and IF will organize the conference in Geneva;

Hungary's law about homeless people and the proposal of expressing solidarity as EASSW is discussed and approved. HA will draft the statement to be sent to the president, as provided in the bylaw n. 7 ("publishing official statements")

No other business is reported. The meeting ends at 1 pm of the 8th nov.

Minutes fully edited by TB as Secretary in March, 31st 2019

Attachment section

Attachment 1 – report from task groups

1.1 report from TG 1

1.2 report from TG 2

1.3 Report from TG 3



European Association of Schools of Social Work

Annex



European Association of Schools of Social Work

ANNEX 1.1



Report of Task Group1

EC-Meeting, Bucharest, 7.1.2018

Marion Laging, Teresa Bertotti, Florin Lazar, Christos Panagioutopolus,
Ronny Tikkanen



Skype-Meetings

2018-03-22

2018-04-03

2018-05-09

2018-07-02

2018-08-03

2018-08-31

2018-09-21

2018-10-29

**1. Take Care of the website: Checked
minor faults, data protection etc..**

**2. Developed a concept note defined
strategies and tasks and started
to work on these**



Goals of TG1 according to the strategic plan (2016 – 2020):

“To increase the number of SW school members and to activate the membership”

Three main strategies were identified:

- *Strategy for communication, which includes the website, the newsletter, and other social media as FB*
- *Strategy for membership, which considers activities aimed at recruiting new members and for **retainment***
- *Strengthening the role of Regional/country coordinators, as central in implementing both communication and membership*



According to these main strategies we identified the following tasks we were working on and will work in the future

TASKS	TIME	Responsible Person
1. Coordination of and Provide meaningful news for members on our website	Continually	Christos
2. Create and publish a newsletter regularly	Continually	Florin
3. Create a welcome package for new members	Ideas to be presented in Bucharest	Christos, Teresa
4. Bring forums into life	Ideas to be presented in Bucharest	Marion, Ronny,
5. Create promotion materials for Madrid Conference	Ideas to be presented in Bucharest	
6. Overwork the EASSW-Leaflet	Ideas to be presented in Bucharest	Christos, Teresa, Ronny



1. Provide meaningful news for members on our website

The website of EASSW has been reviewed and there are some points that need to be modified as they are not very user friendly.

1. News
2. Publications (prepare a short paragraph of what this section is about)
3. Projects (more details of the project/abstract providing more details in case someone is not a member of EASSW)
4. Global Social Work (ENSACT?)



2. Create and publish a newsletter regularly

The purpose of the newsletter is to keep in contact with our member schools on a regular basis and to provide information about relevant activities of EASSW, their member schools and other activities concerning social work education in Europe. It is desirable that also member schools provide contributions for the newsletter. Each edition of the Newsletter should follow the same structure and reports about:

1. Comments to EASSW political/policy developments regarding social work education
2. News about the EC activities
3. Reports of Special interest groups, Hints to the reports of small projects, news from task group....
4. Special events about international social work education: Contributions to Global Agenda, World Social Work Day, Reports of Special interest groups,
5. Activities - News from the schools (related to international aspect of social work and social work education)
6. Publication opportunities
7. Upcoming Conferences

The newsletter should be available only for member schools in order to enhance the attractiveness of be a member. It proposed as a seasonal newsletter (2 times/year) or more



3. Create a welcome-package for new members

WE will present the letter I and Teresa have drafted...



4. Bring forums into life


General considerations

The forums should be closely related / connected to special interest groups (SIGs) that should be founded.

Forums are self-administrated after being authorized by the respective responsible ExCo-Members following the policies and procedures of bylaw No. 10 (is still to be accepted) and the specific policies and procedures which have to be developed. Each SIG should have a responsible coordinator / speaker. The responsible coordinator has to be a member of EASSW or ExCo-Member.

Realisation – what has to be done

1. Develop a procedure to identify relevant and meaningful topics for forums and find interested members who will take over the role as a coordinator as well as the role as a member / participant
2. Develop policies and procedures to open, activate, supervise activities within the forums. (administrative aspect, data protection...).

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Tasks	Time	Responsible Person	Remarks
Create a call for the foundation of SIGs	Till Bucharest	Marion / TG2??	Draft exists
Define how the call should be spread	Till Bucharest	Marion / TG2?	Draft exists
Spread the call among relevant groups	November 2018 – April 2019	Marion / TG2?	All EC-Members should be actively involved
Develop policies and procedures to open, activate, supervise activities within the forums (administrative aspects, data protection...).	Till April 2019	Ronny	
Create a clearly written guideline for the coordinator / speaker of the forums	Till April 2019	Ronny	
Collect and structure the responses of the call to relevant topics Instruct the coordinator / speaker of the forums	Till Madrid Conference	Marion / TG2??	There are already some proposals: <ul style="list-style-type: none"> • Service User Involvement • Social Workers affect Social policy • International Social Work • Erasmus Exchange • Classroom activities • Presentation of EASSW-projects
Setting-up the respective forums	Till Madrid	Ronny with Mosne? <i>No, someone else who stays in the ExCo after Madrid</i>	
Intensive promotion for creating and	During Madrid conference	Marion?	Identify relevant spots and occasions (e.g.



5. Create promotion material

For this slide Florin is responsible, of course anybody else can add, comment, ask questions.....



6. Overwork the EASSW-Leaflet

For this slide Christos, Teresa, Ronny are responsible, of course anybody else can add, comment, ask questions.....



7. Support for the Regional Coordinator (a)

Regional coordinators , as mediators, are expected to work closely with the respected schools/members as to improve their communication with EASSW, increase registration, feed news to the Newsletter and support schools/members with their role.

TG1 takes the duty to support and orient the work of regional coordinators, with the advice of the President

Each EXCO member has to be coordinator of at least one region



7. Support for the Regional Coordinator (b)

Regional/country coordinators are responsible of:

- Communication about opportunity offered by the website
- Regular contact with schools and information of member schools regarding EASSW international activities, (as WSWD, Contributions to Global Agenda, conferences, publications, etc.) and other important events)
- Fostering and implementing recruitment and retainment strategies, in accordance with the President and TG1 (sending letters, etc.)
- having an overview and database of member (and non-member) schools in the region (connection with EASSW administration)
- Informing TG1 and EC about relevant issues emerging from the regions
- Making proposal for website and other task groups
- Regional coordinators are asked to annually update the EC about their region
- Regional coordinators get regularly the current mailing list of "their" schools

Administration will support Regional coordinators for administrative matters



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ANNEX 1.2

Report of Task Group2

EC-Meeting, Bucharest, 7.11.2018

Maria Inês Amaro, Andrés Astray; Aila-Leena Mathies; Nino Zganec

Goals of TG2 according to the strategic plan (2016 – 2020):

“To improve and strengthen the Knowledge of Social Work Education (SWEK)”

Four main strategies were identified:

- To engage in the building of the new SWEK and increase dissemination of SWEK.
- To increase the quality of the teaching and learning environment and involvement of teachers, students and other interest groups.
- To encourage and support member schools to share experience, organize workshops, forums and international conferences.
- To encourage publications on SW education.



According to the strategy and to the discussions in previous ExCo meetings, identified the following tasks were defined:

Tasks	Time	Responsible person
1. Prize/award for Social Work education	(1st plan March, but finally) October	Inês (see attached)
2. Stimulate regional meetings – launch a call	(1st plan May, finally) November	Andrés (will present)
3. Stando on Ethical Statement from IASSW		Inês (will present)
4. Work in collaboration to create a space in the website for pedagogical materials exchange		




Task	Time	Person responsibvle
1. Small Projects	Continuously	Aila-Leena (will present)
2. Book "Faces of Social Work in Europe"	Until 2019	Marion Langing and Nino Zganec (will present)
3. 2019 Madrid Conference	Until June 2019	Inês and Andrés (see attached Scientific programme)
4. Negotiating a Special Issue for publication of conference papers	June 2018	Andrés and Fernando



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ANNEX 1.3



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EASSW NETWORK STRATEGY

TG 3: Hakan ACAR, MARIKA SMIRNOVA, ROBERT
BERGOUGNAN, RAYMOND KLOPPENBURG



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At the general assemble in Paris, 2017 the EASSW adopted its strategic plan for the period up to 2020. Central is the mission to promote social justice and develop high quality education, training and knowledge for social work practice, social services, and social welfare policies in Europe.



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- **For a further determination of a plan of action, a SWOT analysis first was carried out.** With regard to network relations this shows that the EASSW has a good reputation and branding, a high recognition among the members and a good connection and capacity to be active in different types of organizations /networks. On the other hand some **weakness and limitations for network development** could be ascertained like the workload of executive board members, **ineffective connection with members, insufficient recognition from our member universities (not visible enough), complex technological interaction (online exchange), role confusion between different international organizations, and a lack of power, visibility and influence in the international context.** Looking at the European playing field, it was found that confidence in European organizations is waning.




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Key objects network development

- Foster and promote **collaboration** with international organizations,
- Foster and increase the **partnership** with relevant European networks and external bodies/organizations (including political).
- Increase the **visibility** and **influence** of the EASSW.
- Increase professional and collegial **solidarity** within social work education and the social work profession.


EASSW European Association of Schools of Social Work								
Networks EASSW	Geographic			Domain				Relation
	Regional	European	Global (incl regions)	Education	Practice	Research	Policy	(A) Active / (P) Passive / (I) Needs improvement (N) or any relation
IASSW			x	x				A/I
IFSW Europe/Global		x	x		x			P/I
ESWRA		x				x		P/I
Council of Europe		x					x	A
UNESCO			x					P
Unicef			x					P
Power Us		x		x	x			A
ENSACT		x		x	x		x	Ended
ICSW		x					x	P
FESET		x		x				N
FICE					x	x		N
NASSW	x			x				A
Global region				x				N

EASSW European Association of Schools of Social Work								
<h2>Existing networks</h2>								
<ul style="list-style-type: none"> • A network relation on policy level exists with the Council of Europe specially the INGO conference. The purpose and meaning of this cooperation will be developed in the coming period. • There exists no contact with EU commission bodies referring higher education. • The network relations with the research network ESWRA. is passive. • The network relations with practice is with IFSW. On a global level this is done via the participation of the EC EASSW in the board of IASSW. On a European level Ensact functioned as a platform. 								

 **EASSW** European Association of Schools of Social Work

ACTION PLAN

- Taskgroup 3 is coordinator of the implementation of the network strategy. They will monitor the implementation process and report the EC about process and results. All EC members are involved in network activities:
- The network relations of different **regions of Europe** and exchange between member schools on an regional level will be improved. This is included in the budget plan EASSW 2018.
 - Process: Together with task group 1 a review of regional networks in the domains of social work education and practice take place. Promotion of concrete activities will be done by EC members as contact persons for these regions (country coordinators).
 - First responsible EC member:.....

 **EASSW** European Association of Schools of Social Work

ACTION PLAN

- The relation of EASSW with **national associations** of school of social work will be enhanced with the establishment of an advisory council.
 - Process: Task group 3 will present the aims and regulations for the advisory board to the EC and then national associations will be invited to become member.
 - First responsible EC member:.....



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ACTION PLAN

- Given the end of the EASSW partnership in Ensact a vision on the future network relations and action plan with **Europe associations** (e.g. IFSW Europe, Feset, Fice, Icsw, PowerUs, Shwin) in the domain of social work will be established
 - Process: The next Ensact meeting the European partners will be invited to rethink the network cooperation and task group 2 will present a vision and action plan to the EC .
 - First responsible EC member:.....



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ACTION PLAN

- The cooperation with the **INGO of the Council of Europe** will be worked out in more detail.
 - Process: A proposal for concrete cooperation will be submitted to the EC by the vice president of INGO conference
 - First responsible EC member: Robert Bergougnan

ACTION PLAN

- The network relation with **ESWRA** will be improved to develop a better alignment between education and research and to improve the attunement of planning of and participation in mutual conferences.
 - Process: EC members () search contact with the special interest group social work education of ESWRA and explore with them the motivation to cooperate and smart ways of working together that are effective for both organizations.
 - First responsible EC member:.....



ACTION PLAN

- Further cooperation with **IASSW** about e.g. shared membership, website publications will be established
- Process: The officers participating in the board take the initiative to contact the EASSW about a activity plan
- First responsible member:.....



ACTION PLAN

- A decision will be made about the development of network relations with a specific **global region** (e.g. China, Africa, South East Asia, South America). What are the purposes of this network relation, what investment is needed and how can it become a sustainable network relation.
 - Process: an investigate of the opportunities of networking relationship with one of the global regions will be conducted and discussed in the EC
 - First responsible EC member:.....

